Wolverhampton Horticultural Society
Data Protection Policy 2018

New Data Protection Laws came into force in May 2018 and our Data Protection Policy is outlined below.

The society will ensure that all data protection legislation is adhered to and will protect securely any data that it collects.

The data that the society collects, stores and processes is limited to the contact details of members and former members who have recently relinquished their membership. Contact details include names, postal and email addresses and telephone numbers.

All the membership forms are held by the Treasurer and a computerised list is made and updated throughout the year. This list is also made available to the Chairperson and Communications officer but could also be shared with other committee members if necessary.

Members' data will be used solely for the purposes of administering the society. These purposes include notifying members of monthly meetings, AGM's, trips and other society events. Individual members may also be contacted for other legitimate or reasonable purposes.

All email addresses will be added to a contact list in the dedicated email account wolverhamptonhortsoc@gmail.com.

Data on former members who have not renewed their membership will be stored for one year in case they need to be contacted about renewing their membership or other society matters.

Members are welcome to ask for details of any of their own personal data that the society holds on them. Records held for any member can be deleted if the member objects to the Society storing their details and submits an email requesting that their data be removed.

For the membership agreement

DATA PROTECTION ACT
Under the Data Protection Act, Wolverhampton Horticultural Society advises you that, as a member, your details provided on this form (Name, Home Address, Telephone Number and Email.) will be held in accordance with our Data Protection Policy. These details will be held solely for administering the society and keeping you informed of society activities.